Dear user of our online form,

we value your personal data security and want you to feel safe while visiting our online presence. Therefore, we would like to inform you about the details of our processing of personal data.

1. Name and contact details of the responsible legal person
The following legal person is responsible according to the Datenschutzgrundverordnung (DSGVO; General Data Protection Regulation) and other national laws of the EU member states, as well as further legal provisions concerning data protection:
Universität Konstanz
represented by the Rector, Prof. Dr. Kerstin Krieglstein
Universitätsstraße 10
D-78464 Konstanz
Tel.: +49 7531 88-0

2. Contact details of the data protection officer
You can contact our data protection officer here:
Heinz-Joachim Sommer
Datenschutz-Sommer
Sommertalweg 1
88709 Meersburg
E-Mail: datenschutzbeauftragter@uni-konstanz.de

3. Uses and legal foundations of data processing
a) Usage of online forms for the purpose of applications:
When you apply with us for a position or fellowship, we will process your application data to contact you, and to arrive at a decision whether you have the aptitude, skills and performance profile needed for the position you are applying for. For the University of Konstanz, the legal framework for this decision is based on Art. 33 Abs. 2 Grundgesetz (Basic Law for the Federal Republic of Germany), the Allgemeines Gleichbehandlungsgesetz (General Act on Equal Treatment), in some cases the Landeshochschulgesetz (Higher Education Act of the State of Baden-Württemberg) and the Haushaltsrecht (Budget Law). In the case of Beamte (public officers), the basis is formed by Art. 6 Abs. 1 lit. e, in combination with Abs. 3 EU-DSGVO, in combination with § 15 LDSG, in combination with §§ 83 bis 85 LBG.
Moreover, we will temporarily store connection data such as your IP address and the time of your application. The legal basis for this is Art. 6 Abs. 1 lit. e, in combination with Abs. 3 EU-DSGVO, in combination with §§ 83 bis 85 LBG. In some cases, cookies will be used.

b) Usage of online forms for other purposes
We make use of online forms for different purposes, e.g. registration for events, application for project funding etc. Data entered into online forms will only be used for the purposes expressly named in the form and its accompanying details. As in 3.a), temporary storage of connection data
and the use of cookies can happen.

4. Receivers of personal data
a) Personal data that is part of an application is received by the members of the respective selection committees at the University of Konstanz, by the human resources staff responsible for handling the application, as well as by employees’ representatives (staff council, equal opportunities officers, as well as the handicapped persons’ representative, as applicable).

b) Personal data entered into forms for other purposes than applications (see 3.b) will be received by the organizer (in the case of forms connected with events), or by the Cluster “Politics of Inequality”’s board (in the case of all other forms).

5. Duration of storage
a) In the case of applications, your personal data will be deleted a maximum of six months after the end of the application process.

b) Personal data that is gathered in the context of an event will be deleted a maximum of six months after the end of the event.

c) Personal data that is gathered in the context of a call for proposals will be deleted a maximum of six months after the decisions on the call’s results have been published.

d) Log files and other stored connection data such as IP addresses will be deleted after a maximum of 14 days.

These provisions stand unless a longer storage duration is mandated by the defense of legal claims.

6. Legal rights

• You have the right to obtain information from the University of Konstanz about personal data stored that concerns your person, according to Art. 15 DSGVO, and/or to have incorrect personal data corrected, according to Art. 16 DSGVO.

• Moreover, you have the right to demand for your personal data to be deleted (Art. 17 DSGVO) or its processing to be restricted (Art. 18 DSGVO) or denied (Art. 21 DSGVO).

• If you deny the right to process your personal data in the context of a contract, fulfillment of that contract may not be possible.

• To make use of any of your rights detailed here, please contact the data protection officer at: datenschutzbeauftragter@uni-konstanz.de.

• If you are of the opinion that the processing of your personal data runs counter to legal provisions concerning data protection, you can appeal to the monitoring authority (Art. 77 DSGVO). The monitoring authority is the State Officer for Data Protection and the Freedom of Information Baden-Württemberg (https://www.baden-wuerttemberg.datenschutz.de).

7. Obligation to provide data

In order for ongoing application processes to be legal, personal data must be provided. Lack of relevant personal data in applications may result in not being considered for a given position. For
the University of Konstanz, the legal basis in application processes is Art. 33 Abs. 2 Grundgesetz Grundgesetz (Basic Law for the Federal Republic of Germany), the Allgemeines Gleichbehandlungsgesetz (General Act on Equal Treatment), in some cases the Landeshochschulgesetz (Higher Education Act of the State of Baden-Württemberg) and the Haushaltsrecht (Budget Law).